

Burrough Green Parish Council Meeting
Minutes of Monday 8th January 2018 held in the Reading Rooms at 7.45pm

Councillors present: Cllr. Jo Batting (JB) Chair, Cllr. Greg Way (GW) Vice Chair, Cllr. Veronica Mustoe (VM), Cllr. Angela Harris (AH), Cllr. Ansa Khan (AK) & Cllr. Mark Penhaligan (MP).

In attendance: Clerk was absent due to ill health. Cllr. Alan Sharp – ECDC arrived after the meeting ended.

Item		Action
	The Chairman welcomed all to the meeting. <u>Public Forum – LGA 1972, Section 100(1):</u> There were no members of the public present.	
18/01/1	<u>Local Authority Reports:</u>	
i)	Cambridgeshire County Council. None.	
ii)	East Cambridgeshire District Council. None.	
18/01/2	<u>Accepted Apologies for absence - LGA 1972, Section 85(1) & (2):</u> Clerk, Vicky Bright & Cllr. Ken Simpson.	
18/01/3	<u>Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III:</u> None.	
18/01/4	<u>Minutes of the last meeting - LGA 1972, Schedule 12, para 41(2):</u> <u>Resolved 18/01/4.01</u> To adopt the minutes of the Parish Council meeting held on 27 th November 2017 as a true statement and these were signed by the Chairman (JB).	
18/01/5	<u>Matters arising from the minutes</u>	
i)	Clerks Report None.	
ii)	Councillors Reports None.	

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18/01/6	<u>Correspondence:</u> None.	
18/01/7	<u>Planning Applications for Consideration:</u>	
i)	17/02120/FUL – Retention of mobile home for use by site manager of equine business, granted planning permission under 14/00926/FUL, for a further period of 3 years – Cleveland House Stud, Bradley Road, Burrough Green <u>Resolved 18/01/7.01</u> Agreed to submit no objections and no comments to application 17/02120/FUL.	
ii)	17/02117/FUL – First floor front and side extension to house and garden shed – 4 Walnut Tree Cottages, Burrough Green <u>Resolved 18/01/7.02</u> It was agreed to submit the following comments to application 17/02117/FUL; <i>'The size and height of the 'shed' is similar to a workshop/ garage. It is very large for a shed. Can they clarify intended use of the shed? No concerns relating to the extension to the house.'</i>	Clerk
18/01/8	<u>Highways:</u>	
i)	SID (VAS) & Traffic Calming Update The data from the SID is being analysed and compiled by Cllr. Penhaligan and will be sent to the Police, to request further speed checks in the village.	MP
ii)	Footpaths Update Cllr. Batting is to chase the Enforcement Officer, George Hay for an update on progress.	JB
iii)	Update on Barriers on the Lane between Bradley Road/Brinkley Road No update received. Cllr. Batting is to follow up from previous.	JB
18/01/9	<u>Play area:</u>	
i)	Land Registry Update Cllr. Khan and Cllr. Way to liaise and to complete on this.	AK/GW
18/01/10	<u>Finance</u>	
i)	Parish Council Bank Balances and Reconciliation The bank balance was confirmed as £17,026.73 as of 30 th November 2017. <u>Resolved 18/01/10.01</u> That the Bank balances and reconciliation of payments & receipts be received and adopted and signed & initialled as such by the Chairman (JB).	
ii)	Cheques for signing and approval <u>Resolved 18/01/10.02</u> It was agreed to approve the payments of the following outstanding invoices and the cheques	

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were approved and signed by Cllr. Greg Way and Cllr. Jo Batting.

SALC	GDPR Briefing	000699	£6.60
SALC	Payroll	000700	£9.00
Mrs V Bright	Mileage & expenses	000701	£43.63

iii) 2018/19 Budget & Precept Setting

The final Precept request figures were presented, it was agreed to request an increase of £774.06, due to the new General Data Protection Regulations being enforced from May 2018, and our statutory obligation to comply.

Resolved 18/01/10.03

It was agreed to submit the Precept request at £9,393.00, a 6.4% increase. An increase of £3.77 per household (Band D) for the year, 31p per calendar month.

18/01/11

Parish Matters:

i)

Defibrillator Update

It was confirmed that the Public Awareness/Training Session is booked for Saturday 20th January 2018 at 11am, in the Reading Rooms. Posters are on the website and in the pub and bus shelter. Cllr. Harris is put some up at the school.

ii)

Reading Rooms Update & Action Plan

Resolved 18/01/11.01

It was agreed to proceed with the emergency plumbing works at a cost of £225.00. Cllr. Batting is to arrange a date for the works to commence with the contractor.

Cllr. Way suggested applying to Cage's Charity for a donation towards the heating.

Cllr. Khan suggested applying to Propotec for a free survey/quote for further works required.

Cllr. Batting is to liaise with Carla Nicholson (Chair, Reading Rooms Cttee), as to when the next meeting of the Committee meets, and to suggest they carry out a survey to find out what the villagers want from their hall.

18/01/12

Items for next Agenda:

- Play Area Land Registry Update
- Byway 3 Ditch/Hedges & Posts Update
- Reading Rooms Update

There being no further business the Chairman thanked everyone for their attendance and declared the meeting closed at 8:57pm.

Signed: *Jo Batting*

Date: 26th March 2018

Chair, Burrough Green Parish Council

JB

JB

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