

Burrough Green Parish Council Meeting

Minutes of Monday 26th November 2018 held in the Reading Rooms at 7.45pm

Councillors present: Cllr. Jo Batting (JB) Chair, Cllr. Ken Simpson (KS), Cllr. Greg Way (GW), Cllr. Angela Harris (AH), Cllr. Vee Mustoe (VM) & Cllr. Mark Penhaligan (MP).

In attendance: Vicky Bright, Clerk. Cllr. Alan Sharp – ECDC.

Item		Action
	<p>The Chairman welcomed all to the meeting.</p> <p><u>Public Forum – LGA 1972, Section 100(1):</u> There was one member of the public present. The resident at 4 Walnut Tree Cottages made a statement regarding application 18/00620/FUL. The extension was approved by the Planning Authority, but permission was refused for the exterior rendering, as it was believed to be not in-keeping with the estate and would not enhance the area. The resident wishes to appeal to the Planning Authority and argues that the properties on the main road, adjacent to his property are all rendered, his neighbours are also considering rendering their property. The Clerk advised that it is the District Council Planning Authority which makes the decisions and appeal will need to be directed to them. The Clerk explained that the appeal process and it was agreed that the Parish Council would look at the application again if it is sent to them for consultation, following appeal. It was advised that the resident speak with the Planning Authority to discuss first.</p>	
18/11/1 i) ii)	<p><u>Local Authority Reports:</u> Cambridgeshire County Council. None.</p> <p>East Cambridgeshire District Council. Cllr. Alan Sharp gave the following report;</p> <ul style="list-style-type: none">• Plans are in process to buy some old MOD land in Ely, to renovate 88 houses, for Affordable Housing, this is hoped to be funded by a Combiner Authority Loan.• The Local Plan is still pending, with consultation expected January 2019.	
18/11/2	<p><u>Accepted Apologies for absence - LGA 1972, Section 85(1) & (2):</u> Cllr. A. Khan.</p> <p><u>Absent:</u> None.</p>	
18/11/3	<p><u>Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III:</u> None.</p>	
18/11/4	<p><u>Minutes of the last meeting - LGA 1972, Schedule 12, para 41(2):</u> <u>Resolved 18/11/4.01</u> To adopt the minutes of the Parish Council meeting held on 24th September 2018 as a true</p>	

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statement and these were signed by the Chairman (JB).

Resolved 18/11/4.02

To adopt the minutes of the Extraordinary Parish Council meeting held on 19th November 2018 as a true statement and these were signed by the Chairman (JB)

18/11/5

Matters arising from the minutes

i)

Clerks Report

None.

ii)

Councillors Reports

None.

18/11/6

Correspondence:

- See Public Form – letter from residents of 4 Walnut Tree Cottages.

18/11/7

Planning Applications for Consideration:

i)

17/01681/OUT - 5 Single Storey Dwellings & Garages, Land West of 10-20 Sheriffs Court, Appeal Ref: APP/V0510/W/18/3208502 Update

The Parish Council submitted their comments and response to the Planning Inspectorate on 26th November 2018. No response has been received from Highways.

ii)

Hartfield Road Development Update – (Ref: Trees adjacent to Plot 8)

There was an Open Day on Saturday 24th November, and it was overheard that one of the Morris Armitage Agents were advising viewers of Plot 3 that land at the rear (Drove land) could be used by Plot 3 as their garden, if a hard fence was not erected. It is unclear if the Stud who owns the land is aware of this.

The Planning Enforcement Officer has clarified that the trees by Plot 8 are not on the land owned by the developers and are on land owned by Sanctuary. So these trees cannot be removed by the developer without the landowner's permission. The Tree Officer, Cathy White has been informed and is aware.

Concerns were raised regarding the proximity of the storage tanks to the fence boundary, Cllr. Sharp is to check this with the Planning Regulations.

The issue of parking has been addressed to Wayne Murfett, and he has agreed to keep an eye on the situation, but it seems to improve for a few days and then gradually gets worse again.

There was an issue of the error with the boundary fence erection, after the meeting to agree the boundary line, to plot 1, The Laurels, but this is being handled as a Civil Matter.

AS

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DC/18/00619/FUL – Approved 19th October 2018.

DC/18/01208/TRE – Approved 28th September 2018.

18/11/8

Highways:

i) VAS Data Update / Speed Watch Report

No update. Cllr. Penhaligan is to look at downloading and compiling the data.

MP

ii) Update on Barriers on the Lane between Bradley Road/Brinkley Road (Byway 3)

J&G Groundworks are to commence work to install the gates on 10th December 2018.

iii) Update on Speed Restriction LHI Application Top Road/Hartfield Rd

The LHI panel is to meet on 29th November 2018 at 11:30am, the Clerk and Chair, Jo Batting are to attend and give a presentation on the application.

Clerk/JB

18/11/9

Play area:

i) Land Registry Update

Cllr. Khan and Cllr. Way are still getting Witness' ID verified, no update at present.

AK/GW

ii) Fence Painting Update

There are 6 panels left to do and the gate on Elizabeth way/Church Lane. The Green side gate needs repairing, it is to be hazard taped off for now and Cllr. Way is to ask about the posts and uprights as well. The Clerk is to place a notice in the Village Voice asking parents to ensure their children do not swing or climb on the gates.

**GW
Clerk**

18/11/10

Finance

i) Parish Council Bank Balances and Reconciliation

The bank balance was confirmed as £26,323.83 as of 30th October 2018.

Resolved 18/11/10.01

That the Bank balances and reconciliation of payments & receipts be received and adopted and signed & initialled as such by the Chairman (JB).

ii) Cheques for signing and approval

Resolved 18/11/10.02

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. Jo Batting & Cllr. Angela Harris.

Mrs V Bright	Mileage, Expenses & Remembrance wreath	000730	£61.92
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iii) Clerks Appraisal Report

The Chairman presented a report on the Clerks Annual Appraisal carried out on 29th October 2018. It was suggested that the Clerk look into completing the General Power of Competence

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Section 7 CiLCA qualification.

- iv) **Budget to Actual Report 2018/2019**
Resolved 18/11/10.03
The Budget to Actual Report to 30th October 2018 was presented and adopted, and signed by the Chairman (JB).

- v) **Approve Budget & Precept Figures for 2019/2020**
The Clerk advised that the budget next year would need to include Elections costs, which were projected at £2,000.00. The Clerk presented a projected budget for 2019/2020 and figures for the Precept request for 2019/2020.

Resolved 18/11/10.04

The Budget for 2019-2020 was scrutinised and adopted and signed by the Chairman, (JB), with expenditures projected at £12,735.00.

Resolved 18/11/10.05

The Precept request for 2019-2020 was agreed and adopted at £9,393.00, with equates to £62.24 per household (Band D) per year, which is a 0.04% decrease on last year.

It was also agreed to add to the January agenda discussion on how to spend the CIL Fund.

18/11/11 **Parish Matters:**

i) **Reading Rooms Update**

A grant has been awarded and several donations received towards the kitchen refurbishment. Works are due to commence on January 15th, 2019. An official unveiling event is to be arranged. The surplus funds will be used towards stocks i.e., crockery etc. The kitchen suppliers have agreed to throw in a Warming Tray (cost £300) FOC.

18/11/12 **Items for next Agenda:**

- CIL Fund – Projects to be considered
- Play Area Land Registry Update
- Play Area Fence Repairs Update
- Reading Rooms Update
- VETS Scheme Update on Funding
- Update on Speed Reduction LHI Application Decision
- Update on Byway 3 Gates
- Speed Watch / VAS Data Update

Next Meeting will be held on Monday 28th January 2019, at 7:45pm, in the Reading Rooms.

There being no further business the Chairman thanked everyone for their attendance and declared the meeting closed at 9:22pm

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Signed: *Greg Way*

Date: 28th January 2019

Vice Chair, Burrough Green Parish Council