

Burrough Green Parish Council Meeting
Minutes of Monday 30th September 2019 held in the Reading Rooms at 7.45pm

Councillors present: Cllr. Ansa Khan (AK), Chair, Cllr. Greg Way (GW) & Cllr. Ken Simpson (KS).

In attendance: Vicky Bright, Clerk.

Item		Action
	<p>The Chairman welcomed all to the meeting.</p> <p><u>Public Forum – LGA 1972, Section 100(1):</u> There were no members of the public present.</p>	
19/09/1	<p><u>Local Authority Reports:</u></p> <p>i) Cambridgeshire County Council. None.</p> <p>ii) East Cambridgeshire District Council. None. Cllr. Alan Sharp sent his apologies.</p>	
19/09/2	<p><u>Accepted Apologies for absence - LGA 1972, Section 85(1) & (2):</u> Cllr. Mark Penhaligan & Cllr. Vee Mustoe.</p> <p><u>Absent:</u> None.</p>	
19/09/3	<p><u>Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III:</u> Cllr. G. Way declared an interest in Item 9i).</p>	
19/09/4	<p><u>Adoption of the Minutes of the Parish Council meetings - LGA 1972, Schedule 12, para 41(2):</u> <u>Resolved 19/09/4.01</u> To adopt the minutes of the Parish Council meeting held on 22nd July 2019 as a true statement and these were signed by the Chairman (AK).</p>	
19/09/5	<p><u>Matters arising from the minutes</u></p> <p>i) Clerks Report None.</p> <p>ii) Councillors Reports Cllr. Mustoe has completed her training for the Defibrillator and the Clerk will add her to Webnos and get her a Login.</p>	

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19/09/6

Correspondence:

- None.

19/09/7

Planning Applications (For Consideration):

i)

19/01305/FUL – Change of use of parcel of land from Agricultural designation to Residential (C3) & change use of Commercial (B1) land to Residential (C3) – *Retrospective* – The Mill House, Brinkley Road, Burrough Green

Resolved 19/09/7.01

No Objections to application 19/01305/FUL.

ii)

19/01221/FUL – Pair of farm worker’s cottages – Site East of Garret Cottage, Bradley Road, Burrough Green

Resolved 19/09/7.02

It was agreed to submit No Objections in Principal, with comments that there be an Agricultural Restriction – designated to full-time employees of Wyck Farm only, as per the pre-application recommendations. Also, there needs to be provisions made for the footpath and a full Tree Survey carried out before approval.

iii)

(For Information Only):

iv)

17/01963/FUL – Orchard Park Stud, Westley Waterless – *Withdrawn 17/07/19*

v)

19/00561/FUL – Beehive Cottage, back Lane, Burrough Green – *Approved 06/08/19*

vi)

19/00858/FUL – 1 Walnut Tree Cottages, Burrough Green – *Approved 12/08/19*

19/00708/OUT – Site West of 10-20 Sheriffs Court, Burrough Green – *Approved 08/08/19*

19/09/8

Highways:

i)

VAS Data Update / Speed Watch Report

Mr. Batting has now downloaded the data from the machine.

ii)

Update LHI Scheme – Traffic Calming on Top Road/Hartfield Rd

The plans have been developed and the Parish Council have been consulted. The Clerk is to go back to enquire if the Red lining on the bend, which was in the original feasibility report, be added to the design.

The Clerk advised that Westley Waterless had submitted an LHI application for 2020/21 for improvements to Westley Waterless junction. The Parish Council supports this application, but agreed to await the feasibility study and costings, before agreeing a financial contribution, if any.

iii)

Discuss proposal to plant a hedge on the field boundary adjacent to ‘The Wycks’ Bradley Road

The Clerk advised she had approached the landowner and was waiting to speak with the Farm Manager to discuss further.

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Play area:

i) **Land Registry Update**
Cllr. Khan and Cllr. Way are still getting Witness' ID verified, no update at present.

ii) **Discuss Leisure Facilities in the Village for Teenagers**
This item is to be included under Item 11 iii).

iii) **Goal Posts 9v9 Quotes**
The Clerk presented 3 quotes for the goals.

Resolved 19/09/9.01

It was agreed to order the 9v9 Goals from Samba Sports 16ftx7ft at a cost of £415.99

iv) **Play Area Fence Quote**

Resolved 19/09/9.02

It was agreed to instruct Tim Wernham to complete the painting of the fence and replace the damaged/missing slats. At a cost of £400 plus materials.

19/09/10 **Parish Matters:**

i) **Brick Bus Shelter (Bradley Road)**

The Clerk presented a quote to demolish and make clear the shelter for a cost of £950 +VAT. The Clerk is to get comparison quotes to demolish and also look into options and quotes for re-build. The Clerk is to liaise with Planning at ECDC to check the rules regarding the Conservation Area.

ii) **Discuss Tree Planting & Eco Initiatives - The Green**

The Clerk confirmed that she is meeting with Greener Growth at the Green on 1st October 2019 at 9:45am, to look at proposals and options. Cllr. Ken Simpson is also to attend the site meeting.

iii) **Update on Tree Works carried out on the Willow Tree Outside the The Bull Pub**

The Clerk advised that the Trees Officer at ECDC had confirmed the works were not in conjunction with the approval given by ECDC. They have inspected the tree and believe there are no concerns over Health & Safety, and the applicant has been issued a warning letter.

iv) **Discuss Fundraising for the School (Equipment & Supplies)**

It was suggested that the school approach Parents with a list of supplies needed, to ask for donations. It was agreed that if the school approach the Parish Council formally in writing, with details of equipment needed or a particular project, then a donation can be considered or a donation can be requested for each year group, to be used at the Teachers discretion for supplies. Cllr. Khan is to liaise with the school.

19/09/11 **Finance**

i) **Parish Council Bank Balances and Reconciliation**

The bank balance was confirmed as £25,518.00 as of 30th August 2019.

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Resolved 19/09/10.01

That the Bank balances and reconciliation of payments & receipts be received and adopted and signed & initialled as such by the Chairman (AK).

ii)

Cheques for signing and approval

Resolved 19/09/10.02

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. Greg Way & Cllr. Ken Simpson.

Mrs V Bright	Mileage & expenses	000757	£23.82
LF Field	Reading Rooms grass cutting July/Aug	000758	£40.00
PDL	Play area repairs	000759	£330.68
Mrs V Mustoe	Fence repairs (Tim Wernham)	000760	£421.00
Burrough Green PCC	Annual Churchyard Donation	000761	£150.00

iii)

CIL Fund Projects to be Considered

The Clerk confirmed that the CIL total is £14,075.53. The Clerk is to liaise with Mark Batting regarding Heating Engineers and grants available, for quotes for Heating in the Reading Room. The Clerk is to put a notice in the Village Voice again, to consult on teenage sports & leisure facilities and a Youth Group. It was agreed to defer the item until the quotes had been received and the consultation in the Village Voice had been carried out again.

19/09/12

Items for next Agenda:

- CIL Fund – Projects (Reading Rooms Heating Quotes/funding Update)
- Play Area Land Registry Update
- Update on Tree Planting Scheme & Eco Initiatives at the Pond (The Green)
- Update on Brick Bus Shelter
- Update on LHI 2020/21 Westley Waterless Feasibility and Costs +/- Donation?
- LHI Hartfield Rd/Top Road Update +/- Agree further contribution for Red Lining on bend
- Discuss proposal to plant a hedge on the field adjacent with The Wycks (Bradley Road)

Next Meeting to be held on Monday 25th November 2019, at 7:45pm, in the Reading Rooms

There being no further business the Chairman thanked everyone for their attendance and declared the meeting closed at 9:13pm

Signed: *Ansa Khan*

Date: 25th November 2019

Chair, Burrough Green PC

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